



**Lakeshore Nature Preserve**  
FACILITIES PLANNING & MANAGEMENT  
UNIVERSITY OF WISCONSIN-MADISON

**STUDENT HOURLY-SEASONAL - Summer**

**Title: Natural Areas Assistant**

**UW-Madison Facilities Planning & Management  
Lakeshore Nature Preserve**

**PAY:**

Minimum of \$15.00 per hour; based on experience.

**EMPLOYMENT DATES:**

Full-time, mid-May through mid-August 2024; 40 hours per week with some flexibility. Possibility to continue into 2024-2025 school year with a reduced hourly work schedule.

**POSITION SUMMARY**

This position assists in land stewardship activities, especially the removal and control of invasive species and site maintenance, within the 300-acre Lakeshore Nature Preserve on the University of Wisconsin-Madison campus. The position operates independently and in coordination with other Preserve staff under the general supervision of the Field Projects Coordinator. The position requires the ability to interact in a positive, professional manner with Preserve visitors, students, and academic users, and to establish a productive working relationship with Preserve staff and volunteers.

The University of Wisconsin-Madison Lakeshore Nature Preserve is committed to the highest standards of customer relations principles for its customers, fellow staff members, students, and visitors. Staff will serve as role models by practicing exemplary behaviors when working with customers and fellow staff members.

**GOALS AND WORKER ACTIVITIES**

**(55%) A. Land Management**

1. Identify and manage vegetation via assorted methods including manual (hand pulling, cutting, digging), mechanical (brush cutter, mower) tools, and herbicide application.
2. Map and monitor invasive plant species in the Preserve.
3. Maintain daily records of fieldwork activities and herbicide applications.
4. Collect and summarize land management and user data.
5. Maintain field equipment and tools and report repair needs.
6. Install herbaceous and woody plantings and collect/sow seeds.
7. Other tasks as assigned.

**(45%) B. Stewardship**

1. Maintain trails and public fire circles and stock wood racks.

2. Pick up and properly dispose of litter.
3. Monitor the site for improper use, vandalism and safety issues.
4. Educate visitors about Preserve policies and stewardship activities while working in the field.

### **PREFERRED KNOWLEDGE, SKILLS, AND ABILITIES**

1. Knowledge of ecological restoration principles and management practices.
2. Knowledge and experience with regional native and non-native plant identification, weed control techniques, and cultural requirements.
3. Knowledge and experience with tools and equipment used in land management.
4. Knowledge of the hazards and safety precautions of the workplace especially when doing fieldwork.
5. Skills in communication, especially interpersonal skills.
6. Ability to be creative, flexible, self-motivated, quality oriented and to maintain a professional and service-oriented relationship with Preserve users and co-workers.
7. Ability to operate equipment such as walk-behind brush mowers, brush cutters, and utility vehicles with trailers.
8. Ability to exercise a strong sense of priority and time management.
9. Ability to work independently or as part of a crew.
10. Ability to read and understand maps and aerial photos for land management purposes.
11. Ability to perform heavy manual tasks including lifting, standing, bending, stooping, twisting, squatting, kneeling, and other motions for extended periods of time in a variety of weather conditions.
12. Ability to keep records and develop reports.

### **SPECIAL REQUIREMENTS**

Must possess a valid driver's license, have a motor vehicle record that meets UW Risk Management standards, and maintain ability to drive State of Wisconsin owned vehicles.

Must possess first aid/CPR/AED certification or be willing to obtain within 6 months of hiring.

Must possess a commercial pesticide applicator license for Right-of-Way and Natural Resources or be willing to obtain within 6 months of hiring. More info at <https://fyi.extension.wisc.edu/pat/commercial-order/>.

Sturdy work boots, clothing, as well as sun, rain, and insect protection are required. All tools and standard personal protective equipment (e.g., safety glasses, hearing protection, helmets) will be provided.

### **HOW TO APPLY:**

**Application deadline to ensure consideration is March 7, 2024.** Late applications may be considered. Apply via e-mail to Laura Wyatt (contact information below) by sending a cover letter and resume describing your interests and experience, including listing of any relevant coursework. Please begin the file names with your last name.

#### **Laura Wyatt**

Lakeshore Nature Preserve Interim Director

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Phone: 608-265-9275

*The University of Wisconsin – Madison is an affirmative action/equal opportunity employer and actively seeks and encourages applications from women, minorities, and persons with disabilities. It is our policy to provide reasonable accommodation to qualified individuals with disabilities who are employees or applicants for employment.*